**Meeting 1: September 6, 2016; Buford’s Kitchen**

1. **Call to Order – 6:00-6:10**
   1. Introductions
   2. **Motion**: Suspend the use of Robert’s Rules of Order for the 2016-2017 year except for matters concerning the bylaws or other governing documents
2. **President’s Report – 6:10-6:40** 
   1. Long-Term Strategic Goals, 2015-2018 (same as last year)
      1. Increase Active Membership by 50%
      2. Add a technical component to four General Body Meetings
      3. Establish a year-long recurring outreach program in a local school
   2. Late Spring/Summer Recap
      1. CANstruction
         1. Was held in May & partnered with Carpenter’s union
         2. Built “Wrighting Hunger” (Falling Water out of Cans)
         3. Raised 3900 Cans for Brashear Association!
      2. Family Picnic – June 26, Highland Park:
         1. 10 Attendees (4 children)
         2. Hot & sunny, better weather than past years, but numbers down from 14
      3. Scott, Azekah, & Emily attended 2016 Younger Member Leadership Symposium
         1. Was held August 5-7, 2016 in Reston, VA (had previously been held in September)
      4. Camping Trip – August 25th-28th, Allegheny National Forest, Tionesta, PA
         1. 11 Attendees
   3. Loose Ends from Last Year(s)
      1. Operations Manual – Have most of the sections, Camping and Social are still outstanding, please send in! – Linda & Sonya to continue to champion
      2. Past Events – fill out the Event Summary form and send to Lou, Sonya and Nicholle.
   4. Don’t forget to RENEW your ASCE membership and PAY SECTION DUES!
3. **Section Update** 
   1. Inaugural Meeting – August 25th, 2016
      1. New Board Orientation Toolkit
   2. 1st Board of Direction Meeting on Thursday September 8
   3. Section Kickoff Dinner – TBD (could be a lunch this year?)
   4. Institute events
   5. Geo-Institute – 2014 OSO Landslide - Initiation and Flowslide-September 23, 1pm, Jerome Bettis Grille (prior to Pirate Tailgate)
   6. SEI – Steel Day Tour – September 30th
      1. Tour of Kennywood – 2pm to 4pm, space will be limited
4. Check out the blog! [www.asce-pgh.org](http://www.asce-pgh.org) – News & Events – Blog
5. **Past President’s Report – 6:40-6:50** 
   1. Annual report
      1. Due sometime in November. Event Summary Forms needed! You will be harassed!
6. **President Elect’s Report – 6:50-6:55** 
   1. Will be attending LDI this year!
   2. Blog articles needed
      1. Blog on YMLS from attendees coming soon
7. **Treasurer’s Report – 6:55-7:00** 
   1. Current YMF Balance: $2,803.61
      1. Pirate Tickets: $1,752
      2. Carry over from ERYMC: $1,575.44
      3. Outstanding Items:
         1. Payments:
            * Last $100 for Canstruction
            * $16.04 for cooler for ESWP event
         2. Income:
            * Waiting on $267 in reimbursements from Section from last year

Canstruction - $117; Family Picnic - $150

* + 1. Balance one year ago: $4,011.71

1. **Secretary’s Report – 7:00-7:10**
   1. Emails – Open rate and trends
   2. Ideas for new meeting locations
   3. Frequency of YMF emails? weekly/biweekly/etc.
2. **Committee Reports – 7:45-8:30**
   1. Student Affairs
      1. Pitt:
         1. Anna Thomas is the Pitt ASCE chapter president
         2. Upcoming Career Fair Details
      2. CMU:
         1. Julie Kim new is the CMU ASCE chapter president
         2. New Practitioner Advisor – Sarah Ramp
      3. Geneva:
         1. Thomas Acosta is the Geneva ASCE chapter president
      4. UPJ:
         1. Bernard Dunegan is UPJ ASCE chapter president
         2. Would like us to speak at seminar (need 4 volunteers)
            * Perspective dates (in UPJ Preference & all Thursdays @ 11am):   
              9/29, 11/10, 12/8, & 10/27
      5. Point Park:
         1. Mike Rizzo is the Point Park ASCE chapter president
   2. Social:
      1. Oktoberfest to be held at Wigle Whiskey on North Side 10/20
      2. Co-Chair is needed
   3. Sports:
      1. Pirates Outing & Tailgate – Friday September 23rd, 2016
         1. 73 Tickets are now available on the website
            * Students $25 (36 tickets allocated)
            * YMF $30
         2. Need volunteers for setup/food prep/parking
   4. Winter Competition
      1. Dodgeball is most likely dead
      2. New ideas for Competition?
         1. Cornhole, Mini-golf, Go-Carts, Bowling, other ideas?
   5. Community Service / Team Building
      1. Needs co-chair
      2. YMCA Camp Kon-O-Kwee Volunteer Opportunity – 3 Activity Possibilities
         1. Locate waterline around camp so it can be put on the digital map. This involves locating from the surface and recollection of installer, and obtaining and recording northing and easting coordinates along the alignment.
         2. Plot a plan and profile for a waterline to connect between the existing water line loop around camp to the sewage treatment plant, being sure to avoid high spots if possible that would require air release valves, and then build the waterline.
         3. Plot a plan and profile for a section of the camp roadway from the correctly built road in front of the main dining hall through the dip heading westward to the Sena camping area, design to be the same structure as that in front of the dining hall installed in 2001 and still in excellent condition, and then begin construction, first by clearing and grubbing additional width, then small earthmoving with a backhoe to the plan and profile prepared, then installation of underdrains and any other necessary drainage, crowing the subgrade and preparing for installation of subbase, binder and wearing courses by others.
      3. Any other ideas?
   6. Outreach:
      1. Needs Co-chair
      2. Any School Contacts – send to [asce.pgh.outreach@gmail.com](mailto:asce.pgh.outreach@gmail.com)
      3. ACE Mentoring: Karen, Linda, & Nicholle to head up.
         1. Planning meeting scheduled for tomorrow night.
   7. Technical/Employment:
      1. We have a new Chair: Jennifer Provenza!
         1. Co-Chair needed
      2. Goal to add a technical event in addition to maintaining some technical speakers at a few GBM
      3. Pitt/CMU interested in a resume critique or mock interviews? Like we have done in previous years
      4. Angela’s/Sonya’s LDI talk?
      5. Any other ideas?
   8. Membership:
      1. Status of tracking new PEs/EITs to offer recognition (carry over from last year)
      2. New Initiative – to try to reach out to areas outside of City of Pittsburgh with socials
         1. i.e., happy hour, bowling, etc
            * How much do we want budget for appetizers per social? (initial thought: $50)
         2. Lauren Dziagwa to head up
            * To start in November
         3. Initial ideas for regions:
            * Geneva (North), UPJ (East), Canonsburg (West) & Uniontown (South)
            * Additional Thought: Monroeville/Murrysville (East)
   9. Budget/Fundraising:
      1. Goal: $1000 (same as last year).
         1. Pirate’s tailgate
         2. Oktoberfest at Wigle
         3. December Dinner
         4. Superbowl Blocks
         5. March Madness
         6. Pen’s Raffle
      2. Status of our stuff (how much swag do we have?)
         1. No gift certificates remaining from last year, requests forthcoming from Jeff
         2. We did buy new polo shirts to give away, see sample
            * Will be selling in the near future… stay tuned!

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| **Adjourn – Next Meeting Tuesday, October 4, 2016 at Fuel & Fuddle, Oakland** |