**Meeting 4: December 11, 2018; BD Mongolian**

1. **Call to Order – 6:00-6:05**
   1. Introductions
2. **President’s Report – 6:05-6:20** 
   1. Recap of November GBM
   2. Event Recap
      1. Canonsburg Happy Hour – 11/28/18, 9 attendees
         1. Rusty Gold Brewery, AGES in attendance, Trivia Night – YMF Won!
      2. December Dinner – 12/05/18, Phipps
   3. Board Positions
      1. President Elect – Max Wallack
      2. Secretary – Ashwin Ranna confirmed as Secretary
   4. Open Positions
      1. Sports/Winter Competition Chair/Co-Chair
      2. Social Chair / Co-Chair
      3. 2nd PA for Geneva, Point Park
   5. Don’t forget to RENEW your ASCE membership and PAY SECTION DUES! – Send in Weekly Blast
   6. ERYMC – January 25-26, 2019 – Orlando, FL
      1. Register by 12/20/18
      2. Need to Register & Book Plane Tickets
3. **Section Update – 6:20 – 6:25**
   1. Possible Section Policy – Government Rate for Events
   2. Institute events
      1. EWRI: Planning for Success in and Uncertain Future 12/12/18 – ESWP
      2. SEI Webinar: How Construction Tolerances Affect Structural Design – 12/17/18
4. Check out the blog! [www.asce-pgh.org](http://www.asce-pgh.org) – News & Events – Blog
5. **Past President’s Report – 6:20-6:25**
   1. Annual report
      1. Completed – Turned In
      2. Need event summary forms from each event
   2. ERYMC Awards – Due December 5, 2018 – Missed deadline??
   3. Region 2 Awards – Due December 20,2018
   4. ASCE National Awards – Due February 1, 2019
   5. CYMM Awards – Due February 1, 2019
   6. Daniel W. Mead Paper – Due February 1, 2019
      1. “What Value does Canon 8 (Ethics Principal on Treat All Persons Fairly) add to the civil engineering profession and student chapters?”
6. **Treasurer’s Report – 6:25-6:35** 
   1. Current YMF Balance: $10235.44 [$6,227.87+ $3507.57 (December Dinner from Online Registration) +$500 Sponsorship]
      1. Outstanding Items:
         1. Payments:
            * YMLS Expenses -$500
            * Payment for Engineering Management Webinar - $197.00
            * Raffle Item for ESWP Summer Social
            * 100th Anniversary Centerpiece
            * Pizza for CMU Event - $96.13 – Check Sent – Not Cashed
            * $100 - Oktoberfest
            * $2450 Check for December Dinner – Phipps
            * $6138 Phipps Catering – DD
            * $944.39 – Phipps Bar – DD
            * $137.05 – Sponsorship Signs - DD
            * Canonsburg Happy Hour - $48.26
            * LDI Tuition Reimbursement - $340
         2. Incoming Funds: December Dinner – Onsite Registration
      2. Approved Budget from Section:
         * + $2,000 for December Dinner – YMF broke even with this budget
           + $3,000 for ERYMC
      3. December Dinner Raffle & 50/50 Recap:
         1. Raffle Income: $225
         2. 50/50 Income: $100
      4. Balance one year ago: $2,914.09
7. **Secretary’s Report – 6:35-6:40**
   1. Need New Secretary
   2. E-Mail open rates 22.7-37.9% over past 4 months. Biggest open rates are for camping trip, first GBM, Oktoberfest/Happy Hour.
   3. Facebook is also getting a decent amount of views
8. **LDI Update** – **6:40-6:45**
   1. 11/15 Organizational Savvy Session
   2. 12/13 Community Impact Project “Laying the Groundwork” Session
9. **Committee Reports – 6:45-7:30**
   1. Student Affairs
      1. Student/YM Mentor Program
         1. Progress? – Restart mentorship program in January. Someone should help lead the mentorship program.
      2. STAY Grant – Awarded $1300
         1. To be used for Student Mentor Program
      3. Pitt: Student participants updated the Section on upcoming activities
      4. CMU: No updates
      5. Geneva:
      6. UPJ:
      7. Point Park:
      8. College in Ohio also added – Jason communicating with them
   2. Fundraising
      1. Benefit Night combined with GBM 12/11; Discuss next Benefit Night time, talked with UNO at Homestead for possibility. – Thinking of planning for two benefit nights per year
      2. Penguins Raffles: Two pairs (4) of tickets were received.
         1. Two tickets were donated by Penguins, 3/7 THUR Penguins vs Blue Jackets Section 116 Row DD
         2. Two tickets were donated by Willis Towers Watson, 3/10 SUN Penguins vs Bruins Section 119, Row L
         3. Tentative drawing time: Winter competition
         4. Sylvia will make and send out a flyer
      3. Pittsburgh Winter Beerfest 2019 Volunteer: February 22-23 timeframe
   3. Social:
      1. Need chair/co-chair
      2. December Dinner – Wednesday, December 5, 2018, Phipps Conservatory
         1. Cathy Bazán-Arias, Todd Wilson, and Sam Shamsi regarding the ASCE Pittsburgh 100th Anniversary Publication Engineering Pittsburgh: A History of Roads, Rails, Canals, Bridges & More
         2. 62 Attendees (14 Students, Including Point Park)
         3. Toy Drive - # Toys
      3. Spring Joint Social
         1. May 03, 2019, Mario’s
   4. Sports/Winter Competition:
      1. Needs a chair
      2. Winter Competition – Joint event with other organizations – Registration fee needed?
         1. Axe Throwing w/ Chili Cookoff
   5. Community/ Outreach
      1. DiscoverE Grant – Did not Win Grant
      2. Working with Girl Scouts about event – May 2019
      3. In-Person or Virtual judge for Future City Pittsburgh – Let Section know if you are participating they are keeping tally
         1. Various Dates from 11/26/18 to 1/19/19
         2. Coordinate with Brian from the Section Outreach Committee
   6. Technical/Employment:
   7. Membership:
      1. Remember to send Jeff Argyros the sign-in sheets from events throughout year
      2. Requested YMF member list to update active member database for 18/19
      3. Survey Progress? – Need an update from Jeff
      4. Roaming Happy Hours - reach out to areas outside of City of Pittsburgh with socials
         1. Next event? January
            * Top Golf?
            * Rivertowne, Monroeville
            * Allegheny City Brewing in North Side

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| **Adjourn – Next Meeting Tuesday, January 08, 2018, Location: TBD** |