



Pittsburgh ASCE YMF General Body Meeting Minutes - February 2016

Meeting 6: February 2, 2016 @ Houlihan's Station Square

1. **Call to Order/Introductions – 6:05-6:10**
2. **Committee Reports – 6:10-6:50**
 - a. Social – Mike Imgrund, CO-CHAIR NEEDED
 1. Joint Social – Have @ Mario's in Shadyside again?
 - Available **April 15, 22, & 29th**
 - Currently looking at April 22
 2. Carson City currently unsure of unavailability
 3. Reached out to last year's contacts
 - b. Sports – Greg Holbrook & Alex Kassick
 - i. Winterfest – Registration is open
 1. Scheduled for **March 5th**
 2. 1 person signed up
 - c. Dodgeball "Committee" Update (Jeff A.):
 - i. **February 20th** from 7:30 am – 3:30 pm
 - ii. Ref /vending update
 1. Matt G., Lou G., Scott D., and Jeff A. will be referees
 - iii. So far **4** Teams Registered (none have pre-paid)
 - iv. Multiple potential other teams
 - d. Technical & Employment – CHAIR NEEDED
 - i. "How to Use a Slide Rule" – April Meeting?
 - e. Outreach – Leanne McConnell, CO-CHAIR NEEDED
 - i. Outreach training by National as part of ERYMC – **February 11th**
 1. You do not need to be registered for/attending the conference
 2. 8 people registered so far
 - ii. Higher Achievement Mentoring , February through May
 1. Anyone who is interested needs to submit their clearances and keep an eye out for a sign up sheet being emailed to participants.
 - iii. The 2016 Engineer the Future powered by EQT at Carnegie Science Center is looking to have a team of professionals to participate in Career Café on **Friday, February 19, 2016**. Contact Angela or Leanne for more details. This is NOT the same as our E-Week Table.
 - iv. E-Week – **February 19th & 20th** at the Carnegie Science Center
 1. Bill Confair coordinating with the Science Center
 - v. The 77th Covestro Pittsburgh Regional Science & Engineering Fair (Covestro PRSEF), **April 1-2, 2016 at Heinz Field**. Contact Bill Confair @ william.confair@aecom.com for more details.
 - vi. Any School Contacts – send to asce.pgh.outreach@gmail.com
 - f. Community Service / Team Building – **Adam Sam!**
 - i. CANstruction coming in late Spring – room on team for 1-2 people
 - ii. Any ideas for Additional Activities?



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- g. Membership – Tim Tritch & Leah Maslov
 - i. Status of membership database
 - ii. Member Mapping
 - 1. Jeff J. Completed first draft!
 - 2. Green Tree/West End and Central Pittsburgh (i.e., East End/Oakland/Downtown) are common member work/home locations in the initial draft
 - h. Budget – Scott Duda & Jeff Argyros
 - i. Goal: \$1000
 - 1. December Dinner - \$300
 - 2. Superbowl Blocks
 - 47/100 squares claimed
 - Need minimum of 13 more squares sold to complete grid
 - NEED MORE YMF INVOLVMENT! (ARCAIDIS and family/friends have bought the majority of the blocks so far)
 - 3. Section Awards Dinner Raffle
 - 4. Pen's Raffle
 - 5. March Madness
 - 6. Other Ideas?
 - i. Student Affairs (VARIOUS)
 - i. Pitt:
 - 1. Budny Needs Help: Freshman Engineering Conference, **February 15-26 & March 14-25**
 - Volunteers Needed to Chair Sessions
 - 2. 2016 Ohio Valley Student Conference – 43 Participants registered
 - 3. Elections will be held at next GBM
 - 4. Annual report was submitted on 2/1/2016
 - ii. CMU:
 - 1. STAY Student Gala planned with Pitt , **February 24th, 2016 from 6:00-9:00 pm**
 - **YMF Involvement is Critical!**
 - There will be a small cost for YM involvement (\$10-\$20)
 - Requested for us to contribute a raffle basket
 - iii. Geneva:
 - 1. Need to choose a date for on-campus panel discussion.
 - 2. March 2nd and 16th are current options
 - iv. UPJ:
 - v. Point Park:
3. **Secretary's Report – 6:50**
 - a. Emails – Open rate and trends
 - i. January Open Rates : 27%-28%
 - b. Ideas for new meeting locations



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4. Treasurer's Report – 6:50-6:55

- a. Current YMF Balance: \$3000.46
 - i. Balance one year ago: \$2847.27
- b. Current ERYMC Balance: \$9191.99
 - i. Photo Booth and Weekend Warrior have been paid

5. President Elect's Report – 6:50

6. Past President's Report – 6:50

- a. Still need blog articles (See Item 6.b)
- b. Looking for a new YMF Facebook Page Manager

7. President's Report – 6:50-7:20

- a. Upcoming Elections for the 2016-2017 year
 - i. Elected positions include President Elect, Treasurer, & Secretary.
 - ii. Contact sonya.flournoy@cdicorp.com if interested in running
- b. ERYMC Resolution for 2017 Conference (See Attached)
 - i. Karen M. called a motion to support the ERYMC Resolution 2016-04 (ASCE Policy Statement 465)
 - ii. Lou G. seconded the motion
 - iii. Motion passes 7 (for) – 5 (against)
 1. For: Sonya F., Azekah G., Matt G., Karen M., Erin F., Scott D., Nicholle P.
 2. Against: Lou G., Greg H., Tim T., Emily E., Jeff A.
- c. Long-Term Strategic Goals Update, 2015-2018
 - i. Increase Active Membership by 50%
 - ii. Add a technical component to four General Body Meetings
 - iii. Establish a year-long recurring outreach program in a local school
- d. Event Recap
 - i. Central Catholic Outreach – January 15th, 2016
 1. Might want to have a tour of construction at Central be an event
 - ii. Future City Competition – January 23th, 2016
- e. Loose Ends from Last Year
 - i. Operations Manual – **Each committee will need to help develop their section**
 - ii. Past Events – fill out the Event Summary form and send to Linda, Sonya and Nicholle.

8. Section Update

- a. Institute events
 - i. Geo-Institute – Cross USA Lecture, **February 25, 2016**
 - ii. Oil & Gas Seminar, **March 2, 2016**
 - iii. SEI/ABCD Structural Sustainability Mini Course, **March 22, 2016**
- b. Check the blog! www.asce-pgh.org – News & Events – Blog

9. ERYMC 2016, Pittsburgh, February 12-13, 2016 – 7:20-8:00

- a. Fundraising
 - i. Will be reimbursed \$11,445 from ASCE for registrations. Email request sent 2/2/16
 - ii. Lost a sponsor working to cut costs and still reach budget.



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- iii. SWAG is coming in
 - 1. Pitt - Marketing Materials
 - 2. LSSE – Postcards and Pens
- b. Program
 - i. Speaker gifts need to be purchased
 - ii. Working to put together the Conference Program
- c. Friday Social – Attendance: 235
 - i. Menu has been set
 - 1. Currently under our \$5500 budget leaving us some wiggle room to order additional food/beverages
 - ii. 400 drink tickets ordered (est. 2 per WSBL & ERYMC and 1 per student >21, unlimited soft drinks for under age
 - 1. Will be carded at point of sale
 - iii. Photo booth ordered and has been coordinated with Bettis
 - iv. Need to coordinate with Pitt to determine what they want to have at the social since they are sponsoring the event.
 - 1. Reached out – need a response
- d. Awards Committee
 - i. Winners were notified
 - ii. Plaques are in and need to be picked up
- e. Awards Dinner – Attendance: 130 (Of 70 ERYMC attendees, 50 are signed up)
 - i. Final numbers need to be given to the Lemont 24 hours prior
 - ii. Stations Menu, Passed Hor d’oeuvres, 1 drink ticket
 - iii. School buses have been ordered. Buses can wait at the nearby St. Mary of the Mount.
 - iv. Volunteers to set up at 4:30
 - v. Payment due night of event
- f. Outreach Training
 - i. 8 people signed up
 - ii. Will be held in the hotel
 - iii. Girl Scouts have put out a call for registrations
 - iv. Leanne is coordinating with Jeannine Finton
- g. Volunteers
 - i. 6-8 volunteers for registration 7.15 – 7.45 Friday 2/12
 - 1. Erin F., Lou G., Greg H., Sonya F., Nicholle P., Linda K., Jeff A., Tim T.
 - ii. Photographers – Various times throughout the conference
 - 1. 2/12 - 12.55 to 1.05 – Group Photo
 - 2. 2/12 – 4.55 to 6.30 – Order of the Engineer Ceremony & Reception
 - 3. 2/12 – 7.00 to 9.00 – Friday Social Jerome Bettis Grille
 - 4. 2/13 – 6.00 to 9.00 – Awards Dinner



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- h. Miscellaneous
 - i. Bags ordered and are in
 - ii. Printing Needs
 - 1. AECOM & LSSE Poster
 - 2. Programs
 - 3. Thank you Certificates for Sponsors

Adjourn

8:00 PM